

**COURSE & CURRICULUM COMMITTEE**

MEETING MINUTES

DECEMBER 14, 2018

PRESENT: D. BERTCH, D. COATES, D. COBLENTZ, B. DE DIE, C. GIBSON, R. KRAAS, K. SPARROW, H. STEVENS, T. SYPRIS, P. EAGAN, S. HUBBELL, S. GARDNER

ABSENT: P. HENNING, A. NORD, B. REYNOLDS

GUEST: D. POSTHER

1. Call to Order – The meeting was called to order at 1:00 p.m.
2. Meeting Minutes of November 16, 2018 – The meeting minutes of November 16, 2018 were approved as presented.
3. Review/Revise/Approve Agenda – D. Bertch tabled items 5.1, 5.2, 5.3, 5.5, 5.6 noting policy and procedure concerns. D. Posther shared his concerns with the proposed changes to the Photography curriculum the addition of the Digital Photography, AAS program of study, and the curriculum development process and protocols of the college. After discussion it was MOVED, SECONDED, and CARRIED to endorse the recommendation to table the proposed associated inactivations, revisions, and additions of photography courses and programs until such time as an agreement can be reached.
4. Announcements/Updates – None presented.
5. Business
  - 5.1 Course Inactivations (Effective 202010 unless otherwise noted)
    - 5.1.1 ART 133, Intro to Digital Photography, 3-1-6 (Lecture/3 Standard Lab/3 Open Lab)
    - 5.1.2 ART 215, Advanced Digital Photography, 3-1-6 (Lecture/3 Standard Lab/3 Open Lab)**Items 5.1.1 and 5.1.2 - Tabled**
  - 5.2 Course Revisions (Effective 202010 unless otherwise noted)
    - 5.2.1 ART 132, Introduction to Photography, 3-1-6 (Lecture/3 Standard Lab/3 Open Lab) – Change title to Intro to Film Photography
    - 5.2.2 ART 213, Intermediate Photography, 3-1-6 (Lecture/3 Standard Lab/3 Open Lab) – Change title to Intermediate Film Photography
    - 5.2.3 ART 214, Color Photography, 3-1-6 (Lecture/3 Standard Lab/3 Open Lab) – Change title to Color Film Photography
    - 5.2.4 ART 226, Advanced Photography, 3-1-6 (Lecture/3 Standard Lab/3 Open Lab) – change title to Advanced Film Photography**Items 5.2.1 – 5.2.4 - Tabled**
  - 5.3 New Courses (Effective 202010 unless otherwise noted) – Tabled
    - 5.3.1 ANM 107, History of Photography, 3-3-0 (Lecture/Discussion) (Blended) (Online) – Tabled
    - 5.3.2 ANM 135, Digital Photography I, 3-2-3 (Lecture/Standard Lab) - Tabled
    - 5.3.3 ANM 215, Digital Photography II, 3-2-3 (Lecture/Standard Lab)
    - 5.3.4 ANM 225, Digital Photography III, 3-2-3 (Lecture/Standard Lab)
    - 5.3.5 ANM 232, Digital Tabletop Photography, 3-2-3 (Lecture/Standard Lab)
    - 5.3.6 ANM 235, Digital Photography of People, 3-2-3 (Lecture/Standard Lab)**Items 5.3.1 – 5.3.6 - Tabled**
  - 5.4 Program Inactivations (Effective 202010 unless otherwise noted)
  - 5.5 Program Revisions (Effective 202010 unless otherwise noted)
    - 5.5.1 Graphic Design, AAS
    - 5.5.2 Graphic Design, CERT
    - 5.5.3 Multi-Media/Video, AAS
    - 5.5.4 Web Design & Development, AAS**Items 5.5.1 – 5.5.4 - Tabled**
  - 5.6 New Programs (Effective 202010 unless otherwise noted)
    - 5.6.1 Digital Photography, AAS - **Tabled**
  - 5.7 Other
    - 5.7.1 Implementation of New Master Syllabus – K. Sparrow brought forward a recommendation to create a dynamic form to lessen the occurrence of using older versions of the form. All present agreed with the recommendation. K. Sparrow, B. deDie, G. Fredericks, and R. Kraas will work together on the proposed process and next steps.

6. Upcoming Meetings – The next Course & Curriculum Committee meeting will be on January 18, 2019 at 1 PM in Room 4380

6.1 2018/2019 Winter Meetings:

- February 15, 2019 at 1 PM in Room 4380
- March 15, 2019 at 1 PM in Room 4380
- April 19, 2019 at 1 PM in Room 4380
- May 17, 2019 at 1 PM in Room 4380

7. Adjourn – The meeting adjourned at 1:52 p.m.

Future Agenda Items:

- FRL 130, Beginning Spanish I, 2-2-0 (Lecture/Discussion) – Inactivation